

ExportPrefab Scope & Responsibility Matrix

A planning matrix for assigning project interfaces among China supply coordination, local licensed professionals, the local contractor and the owner.

Document control

Version:

1.0

Date:

12 July 2026

Applicable stage:

Feasibility, proposal clarification and pre-contract scope definition

Suitable roles:

Project director,Design manager,Commercial manager,Main contractor

How to use this template

For each activity, identify Responsible, Accountable, Consulted and Informed parties and reference the governing appointment or contract.

Owner and project information

□ Project brief and decision register | Owner

□ Land, survey and geotechnical information | Owner

ExportPrefab Scope & Responsibility Matrix

Design and approval

□ Local code interpretation and design criteria | Local licensed professionals

□ System information and supplier documents | China supply coordination

Manufacturing and quality

□ Manufacturing execution | Contracted manufacturer

□ Project inspection and test planning | Agreed project parties

ExportPrefab Scope & Responsibility Matrix

Logistics and site

□ Export packing information | China supply coordination / Manufacturer

□ Carrier, customs and inland route | Appointed logistics parties / Owner

Handover and support

□ Local testing and inspections | Local contractor / Professionals

□ Authority acceptance | Competent authorities

Technical disclaimer

This template provides general planning information only. It is not a design, calculation, specification, inspection result, certification, permit, quotation or instruction to construct. Qualified local professionals must verify the project.

[Read the full Technical Disclaimer](#)

Contact

business@exportprefab.com

+86 181 2228 8014

<https://exportprefab.com>